Rental Application

|  |  |  |  |  |  |
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| Applicant Information | | | | | |
| Name of Applicant: | | | | | |
| Business Name: | | | | | |
| Mailing Address: | | | Phone Number: | | |
| Booking Information | | | | | |
| **Event or Function:** | | | | | |
| **Facility Required** | | **Date Required** | | **Time** | **Rate** |
| Council Chambers | O |  | |  | $75.00 Per Hour |
| Meeting Room | O |  | |  | $30.00 Per Hour |
| Community Hall | O |  | |  | $90.00 Per Hour |
| Arena | O |  | |  | $90.00 Per Hour |
| Swimming Pool | O |  | |  | $100.00 Per Hour |
| **Applicant’s Signature:** | | | | **Date:** | |
| For Office Use Only | | | | | |
| Date Received | |  | Fee |  | |
| Entered in Calendar | |  | Receipt |  | |
| Received By | |  | Approved By |  | |

**CONDITIONS**

Advanced bookings are required by all users.

Cancellations must be made 24hrs before the booked time.

**\*The minimum charge of 4 hours at the rate will apply for all bookings**

**\*The maximum charge of 8 hours at the rate will be charged for the use in a day.**

The use of Hamlet facilities is subject to availability.

The Hamlet does not assume responsibility for incorrect bookings.

A damage deposit may be required.

All rentals are subject to any Public Health Orders and Restriction during the rental period.

**In case of a discrepancy between the information provided and the Bylaw – Bylaw 320 will apply**