Rental Application

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| --- | --- | --- | --- | --- | --- |
| Applicant Information | | | | | |
| Name of Applicant: | | | | | |
| Business Name: | | | | | |
| Mailing Address: | | | Phone Number: | | |
| Booking Information | | | | | |
| **Event or Function:** | | | | | |
| **Facility Required** | | **Date Required** | | **Time** | **Rate** |
| Council Chambers | O |  | |  | $30.00 Per Hour |
| Meeting Room | O |  | |  | $20.00 Per Hour |
| Community Hall | O |  | |  | $50.00 Per Hour |
| Hall Kitchen | O |  | |  | $25.00 Per Hour |
| Arena | O |  | |  | $50.00 Per Hour |
| Swimming Pool | O |  | |  | $60.00 Per Hour |
| Lower Duplex | O |  | |  | Flexible |
| **Signature:** | | | | **Date:** | |
| For Office Use Only | | | | | |
| Date Received | |  | Fee |  | |
| Entered in Calendar | |  | Receipt |  | |
| Received By | |  | Approved By |  | |

**CONDITIONS**

Advanced bookings are required by all users.

Cancellations must be made 24 hours prior to the booked time. A fee of $125.00 may be charged for all bookings called without 24-hour notice.

**\*The minimum charge of 4 hours at the rates will apply for all bookings.**

**\*The maximum charge of 8 hours at the rates will be charged for use in a day.**

The use of Hamlet facilities is subject to availability, the Hamlet does not assume responsibility for incorrect bookings.

A damage deposit may be required.

**USERS EXEMPT FROM CHARGES**

The Hamlet will provide the community free of charge, subject to availability, for use of families for funeral services. This does not include the use of the kitchen. Maximum time per funeral is 4 hours.

The Hamlet will provide the First Nation Band and Metis the use of the community hall free of charge, subject to availability, for public meetings providing meetings are open to the public and no admission fee is charged. This does not include the use of the kitchen.

In case of discrepancy between the information provided and the bylaw – Bylaw 211 will apply.